



MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

MUNICIPAL CORPORATION OF GREATER MUMBAI

Regd. No. 891/980



MDACS / Quo / 26 / PO – AO

Date: 10 November 2025

To,

Dear Sir,

Sub: Invitation of Quotation for Pest Control Treatment at MDACS Main Office, Annex Building, Ward No. 4, Cooler & Store Room, Hall No. 1 & 2 & Security Cabin, Canteen and other premises of MDACS at Wadala to protect the premises from Termite (White Ants), Cockroach, Red Ants, Black ants, Spider & Rodent as well as Rats.

You are invited to submit your most competitive quotation for Pest Control Treatment at MDACS Main Office, Annex Building, Ward No. 4, Cooler & Store Room, Hall No. 1 & 2 & other premises of MDACS at Wadala.

Sr. No.	Brief Description of the work	Specifications	Period of Contract	Place of Work
1	Pest Control Treatment at MDACS, Wadala to protect the premises from Termite (White Ants), Cockroach, Red Ants, Black ants, Spider & Rodent as well as Rat.	Enclosed Separately	2 years from the date of acceptance of work order	MDACS Main Office, Annex Building, Ward No. 4, Cooler & Store Room, Hall No. 1 & 2 & Security Cabin, Canteen and other premises of MDACS.

1. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
- All duties, taxes and other Levies payable on the raw materials and components shall be included in the total price.
- GST in connection with the sale shall be shown separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be quoted in Indian Rupees only.

2. Each bidder shall submit only one quotation.

3. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission. The withdrawal of the offer before validity period will entail forfeiture of EMD.



4. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed; and
- b) confirm to the terms and conditions and specifications

The quotations would be evaluated for each item separately.

GST in connection with sale of goods shall be taken into account in evaluation.

5. **Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 1) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 2) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

6. Payment shall be made within 30 days from the receipt of bill in duplicate along with stamp and signature of authorized person as acknowledgement.

- 1) 40% payment will be made after completion of initial Drill-fill seal treatment of the total cost of contract value.
- 2) 20% Payment will be made after 6 months to the total cost of contract value.
- 3) 20% Payment will be made after 1 year to the total cost of contract value.
- 4) 20% Payment will be made after 2 years to the total cost of contract value.

7. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.

8. Service receiver reserves the right at the time of contract award to increase or decrease the quantities indicated above by 25% without any change in the unit price or any other terms and conditions.

9. **The quotation shall be enclosed in sealed envelope sealed with sealing wax only Male pasting on envelope will not suffice and such quotations will not be accepted.**

10. **Incomplete, irregular, unsealed, unsigned and quotations received after the due date and time will not be considered.**

11. **The Quotationers must submit the EMD of Rs. 3500/- by Demand Draft, Banker's cheque, Bank Guarantee from any bank or payment online in on acceptable form. The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society. The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid up to 01.00 p.m. one day prior to the opening of the**

Quotation. A Xerox copy of the EMD Receipt should be kept along with quotation. EMD Receipt no. should be mentioned on the Envelope

12. The quotationer must fill up the rates in the format given along with the quotations notice. **If it is filled up in any other format, the same shall be rejected outright.**
13. Copy of GST Certificate should be submitted.
14. Copy of PAN card with photographs should be submitted.
15. The Quotationers must paginate the quotation properly.

16. Performance Security:

The successful bidder will have to pay 3% as Security Deposit by Demand Draft, Banker's cheque or bank guarantee from any bank or payment online in on acceptable form only within 15 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, the contractor will be charged extra Rs. 100/- as a penalty.

Security Deposit will be refunded after two months from the completion of satisfactory period of work order.

17. Penalty

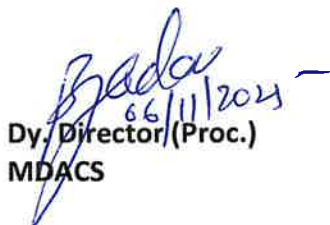
- a. For delay Work – ½ % per week or part thereof after the expiry of the work period subject to maximum 10%.
- b. Failure of the work –contract deposit will be forfeited and the work will be carried at the risk and cost of the vendor.
- c. Variation in specification –work will be rejected and cost of the work will be recovered from the vendor.

18. Last Date and time of receipt of quotations:

Quotationer should submit their sealed quotation duly super-scribed on the envelope as **"Invitation of Quotation for Pest Control Treatment at MDACS Main Office, Annex Building, Ward No. 4, Cooler & Store Room, Hall No. 1 & 2 & Security Cabin, Canteen and other premises of MDACS at Wadala to protect the premises from Termite (White Ants), Cockroach, Red Ants, Black ants, Spider & Rodent as well as Rats"** due on 19.11.2025 latest by 1.00 p.m. which will be opened on the due date at 3.00 p.m.

19. Quotations will be opened in the presence of the bidders or their representative who choose to attend at 3.00 pm on 19.11.2025 in the office of the Mumbai Districts AIDS Control Society, Wadala, Mumbai – 400 031
20. We look forward to receiving your quotations and thank you for your interest in this project.


Admin Officer
MDACS


Dy. Director (Proc.)
MDACS


Addl. Project Director
MDACS

Specifications & Terms and Conditions

Specifications:-

Description	Frequency	Place of Work
Pest Control Treatment at MDACS, Wadala Termite-C (white Ants)	Initial Drill-Fill Seal Treatment Three monthly check-ups	- MDACS Main Office. - Annex Building - Ward No. 4 - Cooler & Store Room - Hall No. 1&2 - Canteen - Security Cabin - Other MDACS Premises, etc.
Cockroach Gel-C (Cockroach, Red ants, Black ants & Spider)	Spray & Gel Service Four Monthly (Six Services) Pantry Area (2 monthly services)	
Rodents-C Baits and Traps	Every after 20 days (36 Services)	

Layout Plan built up Area / Carpet Area		
Offices	Ward No.	Area
MDACS	10	408 Sq.mtr.
Godown	Back side (IEC)	184 Sq.mtr.
Annex Building	9	168 Sq.mtr.
Hall No.2	8	168 Sq.mtr. (2000 Sq.ft.)
Condom Room	4	242 Sq.mtr. (4800 Sq.ft.)
Hall No.1		800 Sq.ft. (74.35 Sq.mtr.)
Walk-in-cooler Bldg.		166.66 Sq.mtr.
Lounge		163 Sq.mtr.
Canteen		65 Sq.mtr.
Total area of Mumbai Districts AIDS Control Society		1639 Sq.mtrs. X 10.76 Sq.ft. = 17636 Sq.ft.

Note:-

1) Services

- Termite-C (white Ants)
 - a) initial Drill-fill seal treatment
 - b) Three monthly check-ups
- Cockroach Gel-C (Cockroach, Red ants, Black ants & Spider)
 - a) Spray & Gel Service
 - b) Four Monthly (Six Services)
 - c) Pantry Area (2 monthly services)
- Rodents-C (Baits and Traps)
 - a) Every after 20 days (36 Services)

2) No restrictions on emergency calls

- 3) The contractor shall attend the call within 24 hours
- 4) The contractor shall cover Invitation of Quotation for Pest Control Treatment at MDACS Main Office, Annex Building, Ward No. 4, Cooler & Store Room, Hall No. 1 & 2 & Security Cabin, Canteen and other premises of MDACS at Wadala to protect the premises from Termite (White Ants), Cockroach, Red Ants, Black ants, Spider & Rodent as well as Rats as may be specified.
- 5) Period of Contract : 2 years from the date of acceptance of work order
- 6) Payment shall be made within 30 days from the receipt of bill in duplicate along with stamp and signature of authorized person as acknowledgement.
 - 1) 40% payment will be made after completion of initial Drill-fill seal treatment of the total cost of contract value.
 - 2) 20% Payment will be made after 6 months to the total cost of contract value.
 - 3) 20% Payment will be made after 1 year to the total cost of contract value.
 - 4) 20% Payment will be made after 2 years to the total cost of contract value.


Admin. Officer
MDACS

FORMAT OF QUOTATION

Sr. No.	Designing / Art Work	Specificati on	Total Area	Total Amount	Total In Words
1	Pest Control Treatment at MDACS, Wadala to protect the premises from Termite (White Ants), Cockroach, Red Ants, Black ants, Spider & Rodent as well as Rats.	As per Sheet attached	Approx. 17,636 Sq. Ft.		
	Total....				
	GST (HSN Code)				
	Gross Total ...				

We agree to provide the above service in accordance with the specifications & Terms and conditions for a total contract price of Rs. _____ (amount in figures) Rs. _____ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

INFORMATION TO BE FILLED IN BY THE QUOTATIONER / TENDERER

Sr. No.	Particulars	To be filled by Quotationer / Tenderer
1	Quotation / Tender No and Date	
2	EMD Amount, Receipt no. and date	
3	Quotationer / Tenderer Firm Name	
4	Quotationer / Tenderer Address	
5	Name of Contact Person and Contact No.	
6	E-mail ID	
6	If is proprietary concern if so name of the owner	
7	If it partnership concern Name of Each partner	
8	Partnership deed and copy of registration certificate	
9	If it is company if so the documentary proof to show that the company is registered Name of the Director	
10	Details of the bank	
	1) Name of the bank	
	2) Name of the Branch	
	3) Address of the branch	
	4) Type of bank Account	
	5) Bank account No.	
	6) IFC Code	
	7) MICR Code	
11	Registration under GST Act	Yes / No
12	GST Registration No.	
13	GST Registration Certificate	
14	The Certificate of PAN documents and Photograph	Self-attested

Signature of authorized person of concern Company / Quotationer / Tenderer